



## **THE IMPROV CENTRE IS HIRING! BARTENDER (casual)**

The Vancouver Improv Centre Society (The Improv Centre) is one of Vancouver's leading and best-known improv theatre companies. The Improv Centre (TIC) was originally established as a British Columbia registered Society under the name The Vancouver Theatresports League in 1981. It was founded to promote, develop, maintain and present improvisational theatre productions and presentations to local and visiting audiences in Vancouver. The Improv Centre administrative office and 186-seat theatre are located on Granville Island.

We value integrity; diversity and inclusivity; artistic excellence; safety; commitment to continuous development and evolution; collaboration, partnerships, engagement and outreach; acknowledgement and action; fun and play!

**OVERVIEW:** Our Bartender is responsible for the service of liquor, snacks, and other beverages at the bar. The Improv Centre on Granville Island provides excellent customer service and operates the bar on the weekends during shows. The successful candidate works well in a fast-paced environment, has brilliant time management, interpersonal, communication, and human resources skills. Experience in non-profit, charitable arts organizations is an asset.

**QUALIFICATIONS** (include but are not limited to):

- A valid Serving It Right Certificate
- A minimum 2 years of bartending experience
- Exceptional customer service with outstanding people skills
- Proficient computer skills and experience with POS systems
- Works collaboratively and independently
- Ability to problem solve under pressure
- Ability to work with volunteers

- Ability to lift up to 20 kg
- Must be available on weekends
- Excellent verbal and written communications skills

**ROLES & RESPONSIBILITIES** (include but are not limited to):

- Opening / closing bar
- Oversee bar reconciliations
- Re-stock, clean, and organize work equipment and bar & lounge area
- Analyze bar sales data and complete reports
- Provide guests with a positive professional experience during their visit
- Answer questions about TIC as well as all programming and upcoming shows
- Manage sales initiatives such as gift certificates and special promotions

**HOURS:** This is a casual position based on show shifts comprised of evenings and weekends depending on show schedules.

**REMUNERATION:** \$16 per hour plus vacation pay less statutory withholdings plus tips

**LOCATION:** The Improv Centre at 1502 Duranleau Street on Granville Island

**PROCESS & TIMELINE:** To apply, please email your cover letter, CV and 2 references to [theimprovcentre@gmail.com](mailto:theimprovcentre@gmail.com) with “**Bartender (casual)**” in the subject line.

The Improv Centre is committed to building a skilled, diverse workforce reflective of Canadian society. We hope to receive applications from candidates with a broad range of backgrounds including, but not limited to race, ethnicity, indigeneity, gender, gender-identification and sexual orientation. We are interested in increasing diversity in our staff. A plurality of lived experiences and perspectives is vital to our work.

We thank all candidates for applying; however, we only have the capacity to contact those selected for an interview.

**Thank you!**